STANFORD UNIVERSITY
Department of Electrical Engineering

To: Sherry Haley, Godzilla Trailer (04-655T), Rm. 114 (9505)
From: _____
Subject: Short Term Appts/Reappts Request

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The person listed below is in my lab, (_____), and needs to be appointed/reappointed.

Name:_____ Title:_____

Sponsor:_____ Updated CV attached?_____

The Chairman would like the sponsoring faculty to state below the intended role expected of the person and his/her reason why this person is important to the laboratory:

_____
_____
_____
_____
_____
_____
_____
_____

Percent of effort:_____% Salary: $_____

Account #:_____ Social Security #:_____

Course no./quarter:_____ E-mail acct/visitor:_____

Office location/visitor:_____ Office phone/visitor:_____